



Microsoft Excel 2007 Working with Macros

Click here for course dates and to register.

Microsoft Excel Working with Macros - is a 2-hour course which focuses on creating and editing macros. Macros are an action or a set of actions that you can use to automate tasks. Macros are recorded in the Visual Basic for Applications programming language. Students will learn to record and edit macros.

Target Student: Anyone interested in acquiring skills necessary to create and edit Microsoft Excel macros.

Prerequisites: Before taking this course, you should have a basic understanding of using Microsoft Excel.

Delivery Method: Instructor-led, online-delivery learning model with structured hands-on activities.

Benefits: Upon successful completion of this course, you will be able to manage, edit, and create macros using Microsoft Excel and Visual Basic for Applications.

Other Excel 2007 Courses:

Microsoft Excel - Level 1 Learn the basics of working with an Excel worksheet. Students will gain an understanding of working with data to organize information and format.

Microsoft Excel - Level 2 Students will take their knowledge of Excel to the next level. Learn to work with worksheets, data analysis tools, and data ranges.

Microsoft Excel - Advanced Functions and Formulas Learn to create formulas in Excel using built in functions. With hundreds of functions available in Excel advance your understanding with several useful functions.

Microsoft Excel - Creating Charts Learn to visually display data in an Excel chart. Students will work with different chart types and how to format the data.

Microsoft Excel - Creating PivotTables Learn to create a PivotTable report that will allow you to summarize, analyze, explore, and present summary data.

Performance-Based Objectives

Upon successful completion of this course, you will be able to:

- Record a Macro in Excel
- Edit a Recorded Macro in Visual Basic for Applications
- Explore Macro Security Settings
- Create Shortcuts to Run Recorded Macros
- Share Macros Between Workbooks

