



Microsoft PowerPoint 2007- Working with Animations and Multimedia

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Microsoft PowerPoint - Working with Animations and Multimedia is a 2-hour course focused on teaching you the skills necessary to insert animations and multimedia into your PowerPoint presentations. Animations can be added to slides throughout the presentation to help enhance the design and entertainment of the presentation. Movie and sound clips can also be added to the presentation slides. Students will learn to use the tools available to insert multimedia clips and customize object animations.

Target Student: Anyone interested in acquiring skills necessary to enhance PowerPoint presentations.

Prerequisites: Before taking this course, you should have a basic understanding of Microsoft PowerPoint.

Delivery Method: Instructor-led, online-delivery learning model with structured hands-on activities.

Benefits: Upon successful completion of this course, you will be able to create, edit, and enhance PowerPoint presentations with animations and multimedia.

Other PowerPoint 2007 Courses:

Microsoft PowerPoint - Level 1 Learn the basics of creating and working with PowerPoint presentations.

Microsoft PowerPoint - Design Elements The most important thing next to the actual content is the design of PowerPoint presentations. Adding different formatting to presentations can enhance or ruin a presentation. Learn to design effectively in PowerPoint.

Performance-Based Objectives

Upon successful completion of this course, you will be able to:

- Add Animations to Slide Text
- Add Animation to Slide Pictures and Objects
- Customizing Animations
- Insert Movie Clips to Presentation Slides
- Create and Edit Sound Clips
- Insert Sound to Presentations.

